

Procedure for FIFe Members to accept individuals domiciled in a foreign country.

At the 2013 General Assembly, article 2.7 of the Statutes and 2.5 of the General Rules were amended to simplify the procedure, which FIFe Members must follow in order to accept individual members domiciled abroad. The so-called "Membership Change Form" will no longer be needed.

In case you wish to accept a member living abroad who is or was an individual member of a national FIFe Member, or who has never been an individual member of the national FIFe Member in the country concerned the following steps must be followed:

- 1. Contact the FIFe Member(s) in the country concerned in writing (letter, fax or email), clearly stating the contact details (name & address) and (if applicable) cattery name of the individual whom you wish to accept as a member.
- 2. Ask this FIFe Member if they have any objections to your acceptance of this person as your member and if they approve, save and archive this **written approval**.
- 3. In case you wish to apply for a cattery name for a person who has never been an individual member of a national FIFe Member before, make sure to send this approval to the FIFe cattery name administrator with your application. In case you accept an individual who already has a FIFe registered cattery name, please also inform the FIFe cattery name administrator of this approval.
- 4. In these cases, the Board of FIFe need not be informed or contacted.

In case the national FIFe Member in the country concerned does not agree with your application or does not react to your emails for at least 4 weeks, you may send your application to the FIFe General-Secretary who will then take all steps necessary.

Attention please:

- It is not allowed for individuals to contact the FIFe directly (refer to article 6.3 of the FIFe Statutes)
- Members of FIFe are not obliged to accept an individual from another country as their member; this is entirely up to the FIFe Member concerned.
- No FIFe-Member is allowed to accept an individual permanently residing abroad without the strict observance of this Procedure.
- FIFe Members may accept individuals temporarily living outside their country of domicile (refer to article 2.7 of the FIFe Statutes).

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